

# SHARE

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION

## Warrant/Voucher Information Sheet

845

VENDOR #



DATE 05/23/2012

Payee

\$ 570.00



Fund / Agency

000 66500

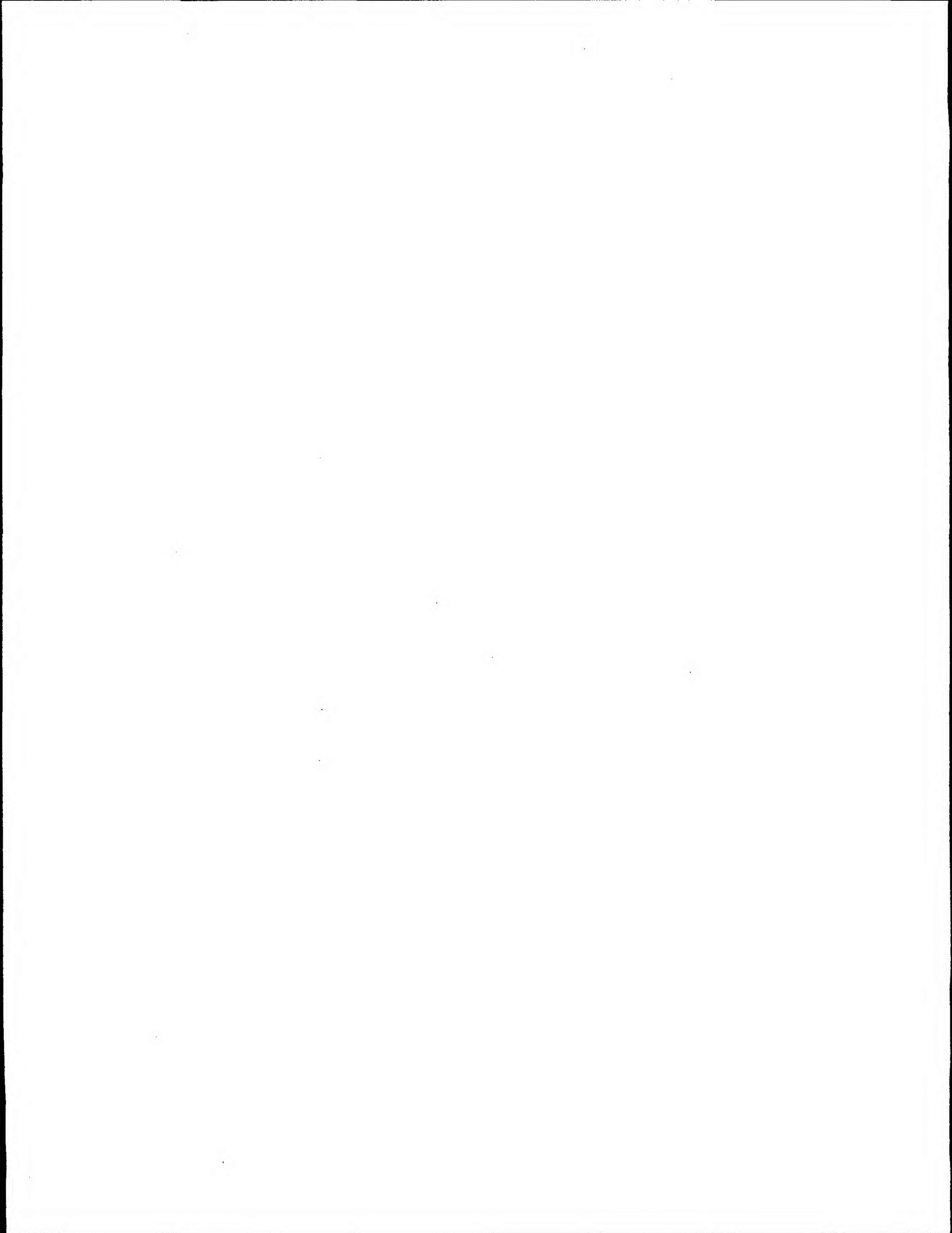
Document Number

AP 00294910

B4R

COD3

B4RCOD3



State of New Mexico  
 Voucher Batch Report  
 BusinessUnit 66500 Department of Health  
 Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD  
 AsofDate 05/16/2012  
 Voucher Vchr Vchrlinedescr Distr Account Account Fund VendorName 1099 Accounting Period PurchaseOrder Invoice Number Total Amount  
 Number Line Line# Description WithHold Year Month

00294910	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2012	05	0000088556	McGrath, B. 5.8-	570.00
Total For Voucher												570.00

**RECEIVED**  
 MAY 17 2012  
 DFA  
 FINANCIAL CONTROL

FCD Audit Bureau  
 Huyside

1  
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AGENCY NAME New Mexico Department of Health

STATE OF NEW MEXICO  
ITEMIZED SCHEDULE  
OF TRAVEL EXPENSES

PAGE 2

DATE 5/8/12

AGENCY CODE 66500

VOUCHER NUMBER

00299710

NAME Brad McGrath

CAR LICENSE NUMBER GS02222

POST OF DUTY Roswell

PROPOSED (ADVANCE VOUCHER) ☐

SOCIAL SECURITY NUMBER

MODEL Ford

RESIDENCE Roswell

NORMAL WORK DAY 8am to 5pm

YEAR 2011

ACTUAL (RECOUPMENT VOUCHER) ☒

TIME SHOW AM OR PM

CHARACTER OF EXPENDITURES

ODOMETER READINGS

AMOUNTS

DATE DEPARTURE ARRIVAL

ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS

ENTER START AND FINISH

NO. OF MILES

MILEAGE

PER DIEM

MISCELLANEOUS

TOTALS

5/8/12 7:00am

Depart Roswell to Santa Fe to meet with Secretary and prepare for Governing Boards

135.00

135.00

5/9/12

Overnight Santa Fe rates apply\*

135.00

135.00

5/10/12

Overnight Santa Fe rates apply\*

135.00

135.00

5/11/12

Overnight Santa Fe rates apply\*

135.00

135.00

5/12/12

7:00pm

Depart Santa Fe to Roswell partial day per diem-12 hrs.

30.00

30.00

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

TOTALS

570.00

570.00

Advance Amount @ 80%

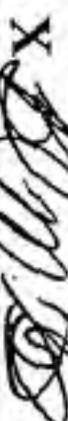
Adjusted Reimbursement

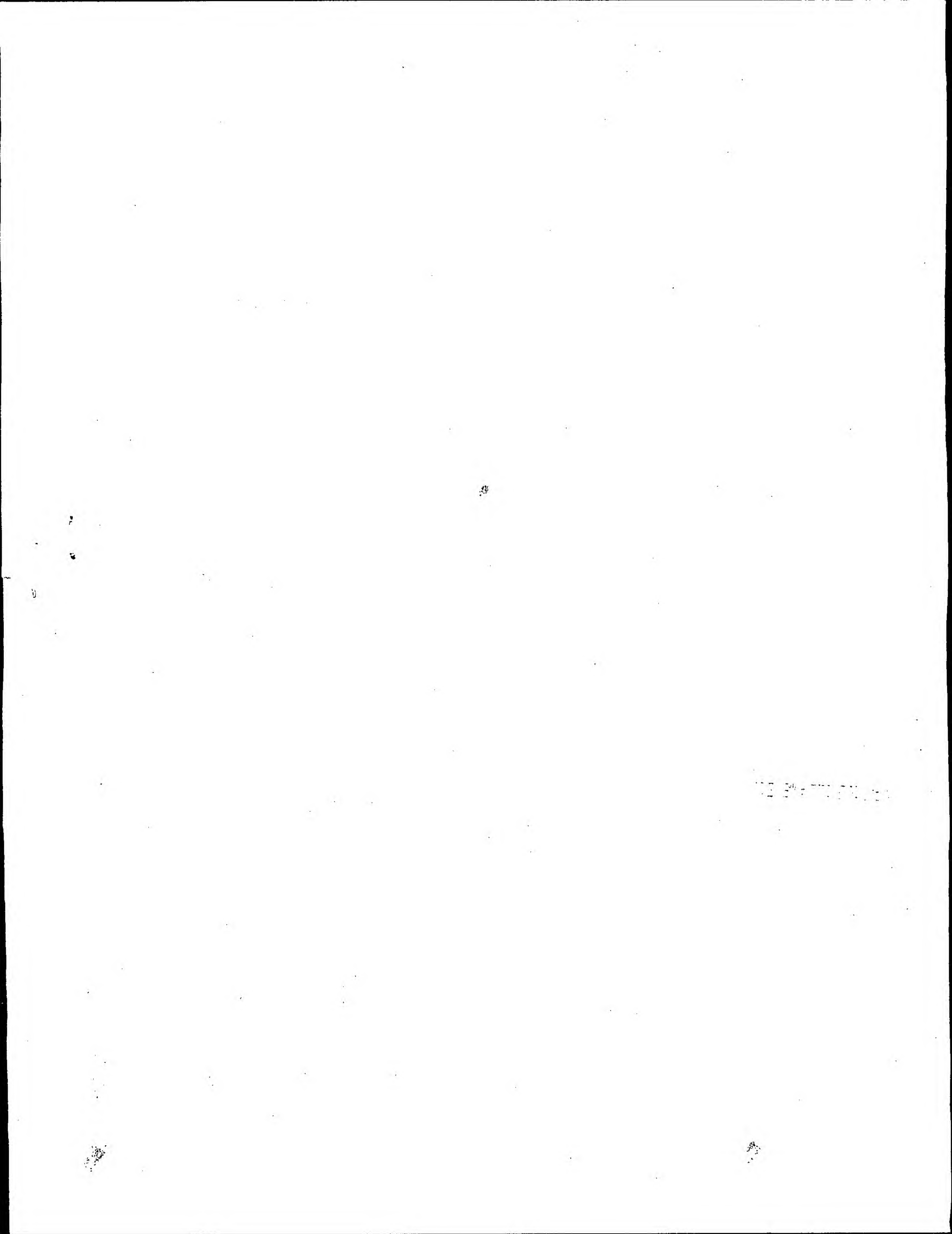
Brad McGrath

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the PerDiem and Mileage Act.

I, Brad McGrath, do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the PerDiem and Mileage Act.

PAYEE SIGN HERE





Summary Invoice Information Payments Voucher Attributes Error Summary

Business Unit: 66500

Voucher ID: 00294910

Voucher Style: Regular

Vendor: MCGRATH, BRADLEY K

OFFICE OF FACILITIES MANAGEMENT

SANTA FE, NM 87502

Invoice Number: McGrath, B. 5.8-5.12.12

Invoice Date: 05/14/2012

Total: 570.00

\*Pay Terms: Pay Now ☐ Schedule Payments ☐

Saved

Payment Information

Scheduled Payment: 1

\*Remit to:

Location:

\*Address:

MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
1190 S ST FRANCIS DR SUITE N-3059  
SANTA FE, NM 87502

Gross Amount:  USD

Discount:  USD ☐ Discount Denied

Late Charge

Scheduled Due:

Net Due:

Discount Due:

Accounting Date:

Find | View All First  Last

Payment Method

\*Bank:

\*Account:

\*Method:  Check

Message:

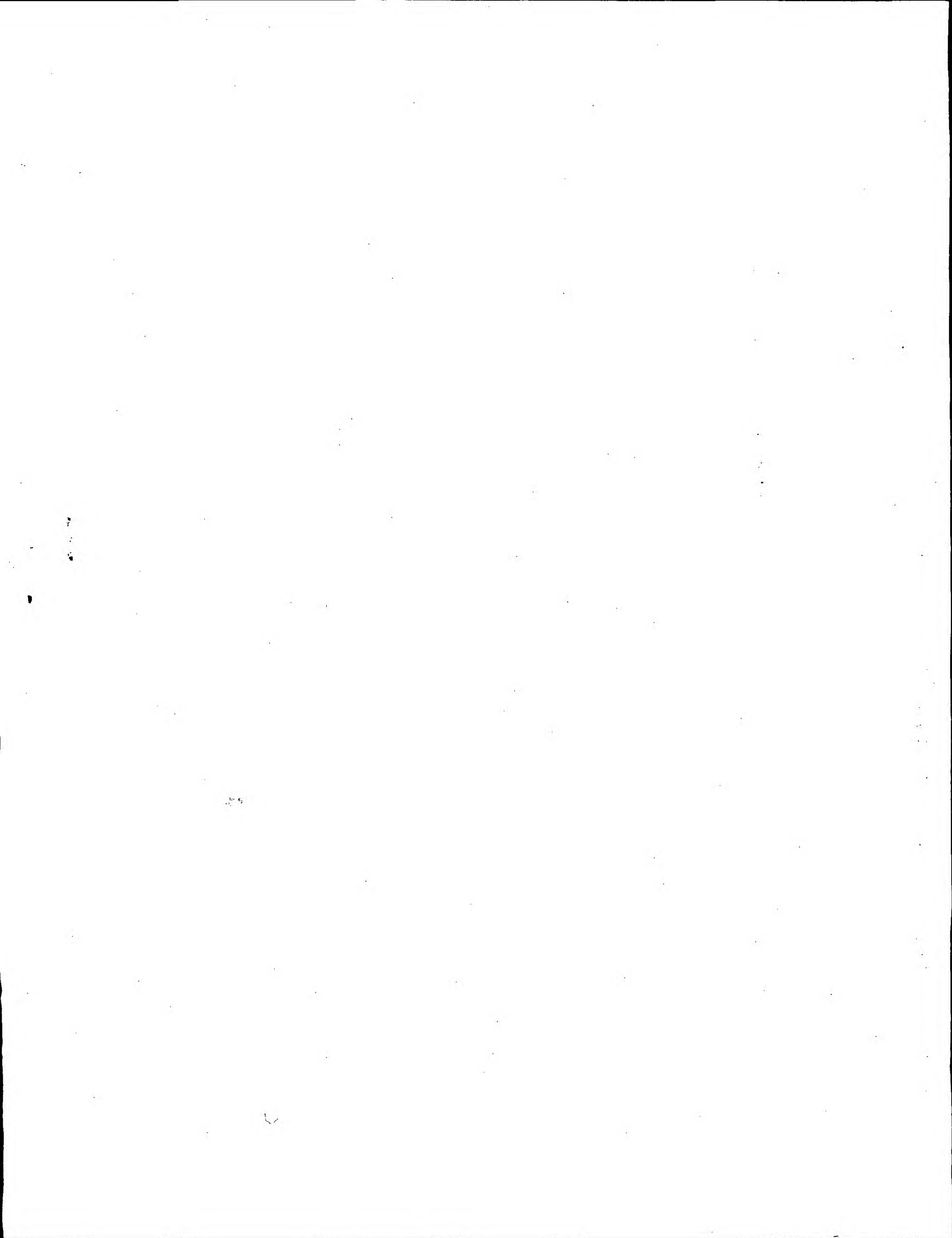
Message will appear on remittance advice.

Pay Group:

\*Handling:

\*Netting:

Messages





Summary Invoice Information Payments Voucher Attributes Error Summary

Business Unit: 66500 Invoice Number: McGrath, B. 5.8-5.12.12  
Voucher ID: 00294910 Invoice Date: 05/14/2012  
Voucher Style: Regular Total: 570.00

Voucher Processing

☒ Post Voucher ☐ Close Voucher  
☒ Revalue Voucher ☐ Delete Voucher

Accounting Instructions

\*Accounting Template: STANDARD  Account At: Gross 

Match Action

\*Status: Ready   
☐ Pay UnMatched Voucher

Transaction Currency

\*Source: Tables  \*Currency: USD  Rate Type: CRRNT  Exchange Rate: 1.00000000 

Voucher Approval

\*Approval: Specify at this Level  Business Process: PROCESS\_VOUCHERS   
Approval Rule Set: Payment Approval Rule Set 1 

Self Billing Invoice

\*SBI Num Option: Group Vouchers (Auto-Nur) SBI Number:

Prepayment

Prepayment Reference:  ☒ Automatically Apply Prepayment ☐ Postpone Withholding

Letter of Credit

Letter of Credit ID:  

Tax Group



